

**Nashua High South Music Boosters Association**  
**General Membership Meeting Minutes**  
**August 5, 2008**

Attending: John Malboeuf, Diane Duras, Phil Kasten, Carolyn Koss Kasten, Paul Major, Lori Lerude, Laurie Heskett, Cathy Ringey, Susan Quinn, Paula Hedrich, Kim Cooper, Bonnie Cote, Tina Sawyer, Raymond Paul, Alex Humber, Laurel Souza, Dennis Gray, Sharon Gray

1. Meeting was called to order at 7:00 pm by Carolyn Kasten. Introductions of BOD members were made. President: Carolyn Koss-Kasten, Vice President: Christina Humber, Secretary: Barbara Griffey, Treasurer: Sharon Gray, Directors At Large: Bob Stepan and Lori Lerude. Prompted by Bonnie Cote, Carolyn explained Sue Quinn's resignation as Secretary due to Sue's recent job promotion and increased workload. Barbara Griffey offered to move into vacated Secretary position, and Lori Lerude was appointed to fill the vacated Director At Large's position.

2. Approval of Minutes – Discussion of June 2008 Minutes. Motion to approve and accept those minutes by Lori Lerude; seconded by Cathy Ringey. Motion passed.

3. Reports of Officers, Music Directors and Committees

a. Treasurer's report – Sharon Gray presented. Motion to accept Treasurer's report by John Malboeuf; seconded by Phil Kasten. Motion passed. Sharon now has Quicken accounting software and is learning the ropes with help from Laurel Souza, last year's Treasurer. Ray Paul asked if budget would be presented tonight. Carolyn mentioned that she had reviewed past years' budget cycles, and previous Boards had brought a new Budget in September. Plus, the fund raising calendar had to be discussed tonight with the membership in order to realistically set targets. The BOD will be meeting next week to prepare a preliminary budget, and a budget will be presented at September meeting.

b. Vice President's (fund raising) report – In Christina's absence, Carolyn presented the Preliminary NHSSMBA Fund Raising Calendar 2008-2009. Discussion of calendar which is Music Booster initiated and does not include Music Directors' fundraisers such as Yankee Candle, etc.

September 20 Music Department Family Cookout. Time of day TBD.

Cost is \$5 per person, \$20 per family max. Huge barrel type Saturn dealership grill is reserved for hot dogs, hamburgers, and veggie burgers. In case of rain, will use cafeteria. Pre-sell tickets at Open House. Maybe reserve tickets on-line on Music Booster website. Dennis Gray offered to send e-mails to all of the chorus kids that he knows, estimated at 100+. Lori Lerude heading this committee.

Winter Chorus/Band Apparel Sale. Carolyn showed various spirit-designed hats, scarves, mitten, and stuffed animals that Stitches n Screens made up as free samples. Idea is to have table at football games, concerts, on the web site, and Open House to take orders and sell items. Suggestion was made that the

Music Booster's tried this in past years and were stopped by Athletic Boosters. Carolyn took action item to speak with Athletic Booster President and Principal Seusing. Ray Paul asked if Boosters were pre-ordering for sale or taking orders only. Some items would have to be pre-ordered, but most would be by order form.

November 22 Fall Craft Fair. Sign up sheets available. Work has already begun. Sue Major heading this committee.

December 17 & 18 Pre-Show Dinner. Started discussion and tabled for decision at September meeting. There will be two identical concerts on the 17<sup>th</sup> and 18<sup>th</sup>, allowing parents to work at the dinner one night and attend the performance the other night. Dinner menu is tentatively spaghetti, salad and bread. Members thought that we should only one dinner instead of two; this will be decided at September meeting.

Super Bowl Subs. Started discussion and tabled for decision at September meeting. Paul Major said that NHSS North only sold 1200-1400 subs last year. He questioned the effort to profit ratio, indicating that this tradition should perhaps be retired, and that calendar raffles have a much better effort to profit ratio. Ray Paul asked if a spreadsheet could be put together which shows a 3-4 year snapshot of fundraising efforts and their profits, to be used as a guide for selecting fundraisers. Sharon Gray will put one together.

Calendar Raffle. Number of raffles and dates to be discussed at September meeting.

Photo Yearbook. Discussion on having a band/chorus only yearbook produced this year. General membership feeling was positive. John Malboeuf has volunteered to do majority of photography work. Committee (including students) needs to be running by October to gather info on pricing etc, and decide go or no go. Price range would hopefully be around \$20.

Shaw's Receipts. Easy fundraiser. Collect Shaw's receipts (including all of it's affiliates, like Star Market, Albertson's, Osco, etc) and we will receive 1% of total dollars spent. They can be backdated so collect as many as you can from neighbors, relatives, etc.

Concessions. Mark Dudley at Stellos Concession Stands has reserved 2-3 dates for Music Booster to work concessions. Carolyn will follow up to get specific dates.

Spirit Items sales.

c. Secretary's/Membership committee report – In Barbara Griffey's & Bob Stepan's absence, Carolyn reported 35 Music Booster members to date. A thank you from Samantha Faso was circulated. Samantha received one of the Music Booster's Scholarships last spring.

d. Mr. Courounis' report – August 12<sup>th</sup> at 8 am in rotunda is a specially designated time for Marching Band/Color Guard members to get their IDs. About 80 in marching band and color guard this year. He needs helpers for Band Camp Week. E-mail him at courounisa@nashua.edu if interested.

e. Mrs. Santerre's report – In Sophia's absence, Carolyn reported Yankee Candle fundraiser to be handed out right after Labor Day.

f. Policy & Procedures committee report – John Malboeuf reported committee is still gathering info for binders. Everything should be together by next week.

g. Craft Fair committee report – In Sue Major's absence, Carolyn said sign up sheets available and work has already begun. Spirit wear may be sold at this event (TBD)

h. Spirit committee report – In Barbara Griffey's absence, Carolyn reported order forms for shorts, hats, and t-shirts for Marching Band/Color Guard "West Side Story" commemorative wear now available (names of all participating kids will be on the back of shirts). Embroidered polo shirts for Music Boosters are also available to order. Board members have paid for theirs and were wearing them. These items are made to order so no inventory is carried. Boosters will make \$1-2 profit per clothing item. Sign up sheet to join the Spirit Committee were available. Samples and forms will be available at Open House.

#### 4. Special Orders

a. NHSSMBA Member dues – Motion to make the member dues for the Music Boosters Association \$0 made by Paul Major, seconded by Sharon Gray. Motion passed – 16 yes; 0 no; 0 abstain

#### 5. New Business

a. Web site (including photos policy) – DreamHost is new website host for life and free to non-profits. Phil Kasten is the webmaster. Comments are welcome about the web design. Bonnie Cote suggested to make up business cards announcing to new web address for Music Boosters – could be handed out to students and at Open House. Mrs. Santerre will put link from NHSS Music Department website and vice versa. Per district's photo policy, minimum of 3 students for any given photo. Bonnie Cote suggested Boosters will require some sort of password to view photos on the site. Phil will work this out.

b. Paypal – Carolyn submitted paper-work to Paypal so that our fees are lowest available (non-profit fee) at 2.2% of transaction total plus \$0.30 per transaction. Laurel Souza raised question about this being a big accounting headache. Sharon Gray thinks it can be handled with a spreadsheet. Pros and cons discussed of using Paypal to sell items via the web. Motion made by Bonnie Cote to give PayPal on-line sales a try, seconded by Alex Humber. Vote was 10 yes; 0 no; 1 abstained. Motion passed.

c. Band Camp volunteering - volunteers needed; contact Mr. Courounis at [courounisa@nashua.edu](mailto:courounisa@nashua.edu).

d. Formation of new committees -cookout, super bowl subs, pre-show dinners, yearbook – sign up sheets available and on website.

e. Booster table banner – Professional-made banners are too expensive. Carolyn and Barbara are working to sew a banner to be used when table displays are set up – such as Open House, Concert ticket sales, etc. Anyone interested in helping, contact Carolyn or Barbara.

f. Other new business –

Ray Paul asked where the by-laws stand. Carolyn said she will use *Robert's Rules of Order* to review procedures and report at September meeting. By-laws will be re-posted on the website providing a 25 day notice e-mailed to all Music Booster members. Re-vote will take place at September meeting.

Diane Duras presented check to the Music Booster's for \$200 from her employer as reimbursement for her volunteer hours. THANK YOU Diane! If any other people know of this program with their employers, please sign up.

Motion to adjourn the meeting made by Paul Major at 8:34 pm. Sharon Gray seconded the motion.

The next NHSS Music Booster General Membership Meeting will be held on September 2, 2008 at 7 pm in the Nashua High School South Chorale Room.

Respectfully submitted,  
Lori Lerude (Director At Large) for Barbara Griffey